

E-TENDER DOCUMENT
FOR
HIRING OF TAXI CARS/VEHICLES



JAI NARAIN VYAS UNIVERSITY, JODHPUR

TEL. No. :- 0291-2430532

FAX No. :- 0291-2637704

WEBSITE ADDRESS: www.jnvuonline.co
www.jnvu.edu.in

E-MAIL ADDRESS: examjnvu@gmail.com

Estimated Cost of Rate contact :- Rs. 40.00 lacs

Cost of Tender document: - Rs. 1000/- (Bankers Cheque/DD in
favour of Registrar, Jai Narain
Vyas University, Jodhpur)

Processing Fees :- Rs. 500/- (Bankers Cheque/DD in
Favour of MD, RISL, Jaipur)



Jai Narain Vyas University, Jodhpur
(Examination Section)
Residency Road, Jodhpur – 342011 (Rajasthan)

Tel. No. : 0291- 2430532

Fax : 0291-2637704

Website : www.jnvuonline.co

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E-mail Address: examjnvu@gmail.com

No. JNVU/EXAM/2016/3186

Dated: 16.02.2016

NOTICE INVITING FOR SHORT TERM TENDER (E-BIDS) NO:01/2016-17

Electronic online Technical and Financial Bids in two stages are invited from reputed Suppliers/Proprietor upto 17.02.2016 (6:00 PM) to 02.03.2016 (6:00 PM) for ANNUAL RATE CONTACT FOR HIRING OF TAXI CARS/MINI BUSES, VEHICLES ETC FOR EXAMINATION AND EXAMINATION RELATED OTHER WORK OF JAI NARAIN VYAS UNIVERSITY, JODHPUR FOR ONE YEAR. Tender details may be seen in the Bidding Document

on our website www.jnvuonline.co, www.jnvu.edu.in,

<http://sppp.raj.nic.in> and can be download/upload on eproc.rajasthan.gov.in This

tender shall be processed through e-procurement portal of Govt. of Rajasthan. However, in case of any failure in this process the Jai Narain Vyas University, Jodhpur will be not responsible.

Registrar
Jai Narain Vyas University
Jodhpur



Jai Narain Vyas University, Jodhpur (Examination Section)

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Electronic online Technical and Financial Bids in two stages are invited from reputed Suppliers/Proprietor upto 17.02.2016 (6:00 PM) to 02.03.2016 (6:00 PM) for **ANNUAL RATE CONTACT FOR HIRING OF TAXI CARS/MINI BUSES, VEHICLES ETC FOR EXAMINATION AND EXAMINATION RELATED OTHER WORK OF JAI NARAIN VYAS UNIVERSITY, JODHPUR FOR ONE YEAR.**

Ø- l a	fufonk dk uke	vufkfur ykr %k [kka e%h	c; kuk jkf'k Earnest Money % i ; s e%h	fufonk 'k'cd %vi frns % %kf'k : i ; s e%h	fufonk fcØh@MkmuykM djus dh vof/k fnukad o l e;	fufonk 'k'cd , oa c; kuk jkf'k (Earnest Money) tek djkus dh fnukad o l e;	fufonk vk%lykblu i Lr% djus dh vof/k fnukad o l e;	rduidh fufonk [kkyus dh fnukad o l e;
1.	टेक्सी कार/मिनी बसे, वाहन इत्यादि किराये के वाहनों की आपूर्ति	40 लाख	80 हजार	1000/-	17.02.2016 (6:00 PM) से 02.03.2016 (6:00 PM) तक	03.03.2016 (12:30 PM) तक	17.02.2016 (6:00 PM) से 02.03.2016 (6:00 PM) तक	03.03.2016 (1:00 PM)

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- निविदा के सम्बन्ध में विस्तृत शर्तें एवं अन्य विवरण वेबसाईट www.jnvu.edu.in, www.jnvuonline.co एवं <http://sppp.raj.nic.in> (पोर्टल अधिनियम) पर देखा जा सकता है। निविदा प्रपत्र को वेबसाईट <http://eproc.rajasthan.gov.in> से डाउनलोड/अपलोड किया जा सकता है।
- ऑनलाईन निविदा प्रक्रिया में वे ही संवेदक भाग ले सकेंगे जिनके पास Digital Signature Certificate होने के साथ ही उक्त वेबसाईट पर पंजीकृत होंगे।
- निविदा शुल्क व बयाना राशि (Earnest Money) का डिमाण्ड ड्राफ्ट रजिस्ट्रार, जय नारायण व्यास विश्वविद्यालय, जोधपुर के नाम से देय हो एवं निविदा की ई-टेंडरिंग प्रक्रिया शुल्क के डिमाण्ड ड्राफ्ट राशि रुपये 500/- का जो कि M.D., R.I.S.L., जयपुर के नाम से देय हो, तीनों पृथक-पृथक रूप से इस कार्यालय में निर्धारित समयावधि तक जमा कराना अनिवार्य है। अन्यथा निविदा नहीं खोली जायेगी। किसी भी प्रकार के स्पष्टीकरण अथवा शुद्धिकरण

की नवीनतम जानकारी हेतु निविदा प्रपत्र डाउनलोड करने वाले निविदादाता नियमित रूप से उक्त वेबसाइट का अवलोकन करते रहें।

4. राज्य में दिनांक 26.01.2013 से राजस्थान लोक उपापन पारदर्शिता अधिनियम-2012 व नियम-2013 प्रभावशाली है। अतः निविदा पर उक्त अधिनियम व नियम के सभी प्रावधान प्रभावशील होंगे।
5. डाक द्वारा प्राप्त निविदा सम्बन्धित प्रपत्र स्वीकार्य नहीं होगी। जिसके लिए विश्वविद्यालय जिम्मेवार नहीं होगा।
6. किसी भी निविदा को पूर्ण/आंशिक स्वीकार करने अथवा बिना कारण बताए अस्वीकृत करने के समस्त अधिकार विश्वविद्यालय के पास सुरक्षित रहेंगे। जिसके संबंध में फर्म से किसी प्रकार के प्राप्त पत्रों पर विचार नहीं किया जाएगा।
7. निविदा के साथ दिए जाने वाले दस्तावेजों के अनुसार पूर्ण भरे हुए एवं आवश्यकतानुसार समस्त दस्तावेज संलग्न करें। अन्यथा निविदा खोलने के सम्बन्ध में विश्वविद्यालय द्वारा लिया गया निर्णय अंतिम होगा।
8. सफल निविदादाता को कार्यादेश मिलते ही नॉन जूडिशियल स्टाम्प रुपये 1000/- पर एग्रीमेन्ट भरकर प्रस्तुत करना होगा, जिसका खर्चा निविदादाता को वहन करना होगा। साथ ही धरोहर राशि 5 प्रतिशत का ड्राफ्ट कुलसचिव के नाम से जमा करवाना होगा।
9. किसी भी न्यूनतम दर वाली निविदा को स्वीकृत करने के लिये विश्वविद्यालय बाध्य नहीं है।
10. वाहन की आवश्यकता होने पर दूरभाष पर प्राप्त सूचना के अनुसार तुरंत वाहन उपलब्ध करवाना होगा।
11. प्रत्येक बिल पर नियमानुसार टी.डी.एस. कटौती की जावेगी।
12. वाहन चालक द्वारा विश्वविद्यालय के अधिकृत प्रतिनिधि के अतिरिक्त किसी अन्य व्यक्ति को वाहन में यात्रा करने की अनुमति नहीं दी जाएगी।
13. परीक्षा सामग्री की गोपनीयता बनाये रखने हेतु फर्म अथवा वाहन चालक या उसके प्रतिनिधि द्वारा रवाना होने, पहुंचने, परिवहन की जाने वाली सामग्री एवं रूट आदि के विषय में किसी अन्य व्यक्ति को जानकारी नहीं दी जावेगी।
14. वाहन चालक को विश्वविद्यालय द्वारा दिये गये समय पर ही परीक्षा केन्द्रों पर परीक्षा सामग्री पहुंचाने हेतु विशेष सतर्कता बरतनी होगी।
15. विश्वविद्यालय अनुबन्ध को 07 दिन का पूर्व नोटिस देकर निरस्त कर सकता है।
16. अनुबंध की अवधि में अनुमोदित दरों में परिवर्तन स्वीकार नहीं किया जायेगा।
17. सफल निविदाकार अपनी निविदा तथा उसके सारभूत किसी भी भाग को न तो किसी अन्य एजेंसी को सौंप सकेगा एवं न ही किसी को आगे निविदा पर दे सकेगा।
18. विश्वविद्यालय में टैक्सी नम्बर/पब्लिक ट्रांसपोर्ट नम्बर के वाहनों की ही आपूर्ति करनी होगी।
19. बयाना (अर्नेस्ट मनी) राशि मिनी बस या समकक्ष वाहन हेतु तथा कार या समकक्ष वाहन हेतु कुल रुपये 80,000/- का डी.डी. जो कुलसचिव, जयनारायण व्यास विश्वविद्यालय, जोधपुर के पक्ष में बना हो, द्वारा जमा करानी होगी। इसके अभाव में निविदा पर विचार नहीं किया जायेगा।
20. सफल निविदादाता को (निविदा निर्णय के बाद) वाहनों का अनुमानित किराया लागत का 5 प्रतिशत प्रतिभूति निक्षेप (Security Amount) (इसमें से पूर्व में जमा बयाना राशि (Earnest Money) का समायोजन करते हुए शेष राशि) अनुमोदित निविदादाता को कुलसचिव, जय नारायण व्यास विश्वविद्यालय, जोधपुर के पक्ष में बना हो, परीक्षा अनुभाग कार्यालय में जमा करानी होगी तथा इसका पुनर्भुगतान अनुबंध की शर्तों के अनुसार कार्य निष्पादन करने पर ही किया जायेगा। सिक्युरिटी जमा राशि पर किसी भी प्रकार का ब्याज देय नहीं होगा।
21. वाहन का मॉडल वर्ष 2011 से पहले का नहीं होना चाहिए व निविदादाता के नाम परीक्षा एवं गोपनीय अनुभाग को देने के लिए कम से कम 03 मिनी बस या समकक्ष वाहन तथा 2 कार या समकक्ष वाहन का खुद के नाम रजिस्टर्ड होना चाहिए तथा शेष अपेक्षित वाहन उपलब्ध करवाने की क्षमता के संदर्भ में उनसे सम्बद्ध वाहनों की सूची मूल वाहन स्वामी की सहमति के निविदा के साथ संलग्न करनी होगी।
22. वाहन की व्यवस्था निर्धारित अवधि में नहीं करने की दशा में वैकल्पिक वाहन व्यवस्था अतिरिक्त भुगतान से करने पर उसकी वसूली निविदादाता से की जायेगी।
23. वाहन प्रदाय का आदेश आवश्यकतानुसार एक से अधिक वाहन प्रदाता को अनुमोदित दर पर दिया जा सकेगा।
24. वाहन की सीटें अच्छी होनी चाहिए। मिनी बस में सीटें 2x2 व पीछे की दो सीटें खुली होनी चाहिए।
25. वाहनों का प्रयोग जोधपुर संभाग एवं समस्त राजस्थान में होना संभावित है अतः वाहन के परमिट की व्यवस्था अनुबन्धकर्ता को करनी होगी। परमिट की फोटोप्रति वाहन रवाना होने से पूर्व कार्यालय में प्रस्तुत करनी होगी तथा राजस्थान मोटर वाहन कानून के अनुसार पालना करने का दायित्व वाहन प्रदाता/स्वामी का रहेगा।
26. वाहन के अन्य समस्त खर्चे जैसे- डीजल, ऑयल, टॉल टैक्स, पार्किंग, रास्ते/गन्तव्य स्थान पर वाहन चालक का वेतन/आवास/भोजन व्यवस्था, ड्राईवर की गलती/नियमों की अवहेलना की वजह से लगने वाली शास्ती इत्यादि

अनुबन्धकर्ता को वहन करने होंगे तथा निविदादाता द्वारा अपनी दरें सभी करों सहित देनी होंगी। अनुबन्ध की अवधि में किसी भी प्रकार की मूल्य वृद्धि (पेट्रोल/डीजल) इत्यादि का निविदा दरों पर कोई प्रभाव नहीं पड़ेगा अर्थात् किसी प्रकार का अतिरिक्त शुल्क देय नहीं होगा।

27. रास्ते में वाहन के खराब/फैल होने की स्थिति में अन्य वाहन की व्यवस्था अधिकतम 02 घण्टे के समय में आवश्यक रूप से निविदादाता को करनी होगी।
28. वाहनों को बताये गये समय के अनुसार परीक्षा अनुभाग/गोपनीय अनुभाग केन्द्रीय कार्यालय के पास में खड़ा करना होगा। वाहन स्वामी के गैरेज से रिपोर्टिंग स्थल पर पहुँचने व कार्यमुक्त करने के पश्चात् पुनः गैरेज के स्थान तक की दूरी (कि.मी. में) का भुगतान वाहन निविदादाता को देय नहीं होगा। वाहन का दूरी नापने का मीटर दुरुस्त होना आवश्यक है। निविदादाता वाहन रवानगी एवं वापसी के समय वाहन की रीडिंग कार्यालय लॉगबुक में नोट करवानी होगी अन्यथा किलोमीटर गणना में कार्यालय का निर्णय अन्तिम होगा।
29. वाहन के अच्छी स्थिति में नहीं होने पर उसको निरस्त करने का अधिकार परीक्षा नियंत्रक, सहायक कुलसचिव, परीक्षा एवं सहायक कुलसचिव, गोपनीय शाखा, जय नारायण व्यास विश्वविद्यालय, जोधपुर को होगा तथा उसके स्थान पर निविदादाता को उसी समय दूसरे वाहन की व्यवस्था करनी होगी।
30. वाहन/चालक की दुर्घटना होने पर समस्त पुलिस कार्यवाही/न्यायिक कार्यवाही का दायित्व वाहन मालिक का होगा।
31. समस्त उपयोग में लेने वाले वाहनों का बीमा-पूर्ण रूप से होना चाहिए। बीमा पॉलिसी टेण्डर के साथ लगानी अनिवार्य है।
32. राज्य सरकार के समस्त टैक्स/शास्ती/ब्याज आदि का दायित्व वाहन मालिक का होगा।
33. वाहन का उपयोग अवधि (समय) 00:00 से आगामी 24 घण्टे का होगा।
34. मिनी बस, टाटा-407, टेम्पो ट्रेवलर, तूफान, टाटा इंडिका, टाटा इंडिगो, डिजायर, इटियोस, टवेरा, इनोवा, पिकअप वाहनों की दरें प्रथमतः एक वर्ष के लिए होंगी। दोनों पक्षों की सहमति पर स्वीकृत दरों पर अवधि बढ़ाई जा सकेगी।
35. वाहन किराये के भुगतान पर आयकर की कटौती नियमानुसार की जायेगी।
36. निविदा में अंकित नियम/शर्तों से भिन्न अन्य कोई शर्त स्वीकार्य नहीं होगी तथा निविदा को स्वीकृत/अस्वीकृत करने का अधिकार कुलसचिव, जय नारायण व्यास विश्वविद्यालय, जोधपुर के पास सुरक्षित होगा।
37. किसी भी प्रकार के दावों का न्यायिक क्षेत्र जोधपुर होगा।
38. टेण्डर दाता की कोई शर्त मान्य नहीं होगी।
39. वाहन उपलब्धि के साथ वाहन चालक को लाईसेंस की छायाप्रति कार्यालय में प्रस्तुत करनी होगी, जिससे कि दुर्घटना की स्थिति में पुलिस कार्यवाही हेतु उक्त लाईसेंस की प्रति मांगने पर उपलब्ध कराई जा सके।
40. विलम्ब से प्राप्त निविदा स्वीकार नहीं की जायेगी।
41. निविदाएँ निर्धारित निविदा प्रारूप में प्रस्तुत की जायेगी, जो निविदा निहित प्रारूप में प्रस्तुत नहीं की जायेगी उन्हें रद्द कर दिया जायेगा। निविदा प्रारूप शुल्क की राशि का रिफण्ड नहीं किया जायेगा।
42. निहित (निर्धारित) समय व तारीख के बाद जो भी निविदाएँ प्राप्त होंगी उन्हें रद्द कर दिया जायेगा।
43. अनुबंध अवधि, निविदा स्वीकृत दिनांक से एक वर्ष हेतु प्रभावी रहेगी एवं आपसी सहमति से इसके अनुबन्ध को आगे बढ़ाया जा सकता है।
44. समय की पाबन्दी व चालक की सेवाओं का सन्तोषजनक होना इस निविदा सारतत्व हैं। सेवा का मूल्यांकन विश्वविद्यालय द्वारा किया जायेगा एवं अन्तिम होगा।
45. वाहन के किराये का भुगतान बिल प्रस्तुत करने पर सम्बन्धित मांगकर्ता अधिकारी द्वारा प्रमाणित किया जायेगा। अर्थात् वाहन जहाँ लगाया गया है, वहाँ के सम्बन्धित अधिकारी से बिल को प्रमाणित कराने पर ही भुगतान की व्यवस्था की जायेगी।
46. वाहन में अधिकृत प्रतिनिधि के अलावा किसी अन्य व्यक्ति को वाहन में यात्रा करने की अनुमति नहीं दी जायेगी।
47. निविदादाता को श्रम व वाहन अधिनियम कानून की अक्षरस पालना करनी होगी।
48. वाहन में प्रथम उपचार (First Aid Box), स्टेपनी मय टायर-ट्यूब व टूल बॉक्स रखना अनिवार्य होगा।
49. सफल निविदादाता का किसी सरकारी संस्था में किये गये सफल कार्य का विस्तृत विवरण संलग्न करें।
50. विश्वविद्यालय व उससे संबंधित विभाग में किये गये सफल कार्य का विवरण।

51. निविदाकार्त्ता द्वारा वाहन का उपयोग किसी भी कार्य में लिया जा सकता है जैसे— पेपर/कॉपियाँ/लोडिंग इत्यादि, जिसके लिए वाहन चालक या निविदादाता मना नहीं कर सकेगा।
52. वाहन चालक किसी भी आपराधिक प्रवृत्ति का नहीं होना चाहिए तथा वाहन चालक किसी भी अभद्र भाषा का प्रयोग, नशा नहीं करने हेतु पाबन्द होगा अन्यथा किसी भी कर्मचारी/अधिकारी की लिखित शिकायत पर आपके विरुद्ध कार्यवाही की जायेगी। जिसकी पूर्ण जिम्मेदारी आपकी होगी।
53. वाहन की निश्चित गति सीमा में रहकर ही वाहन चालक वाहन चलाने को बाध्य होगा एवं विश्वविद्यालय की सामग्री को सुरक्षित लाने तथा ले-जाने की सम्पूर्ण सुरक्षा की जिम्मेदारी निविदादाता की होगी।
54. आपूर्तिकर्ता को जोधपुर मुख्यालय से वाहन उपलब्ध करवाना होगा।
55. समस्त प्रकार के वाहन एक ही फर्म से लिये जायेंगे। अधिकतम उपयोग वाले वाहनो में न्यूनतम दर वाली फर्म से आवश्यकता होने पर अन्य दरों पर बातचीत कर दरे तय की जायेगी।

कुलसचिव
जय नारायण व्यास विश्वविद्यालय
जोधपुर

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निविदा प्रपत्र

fo" k; %& जय नारायण व्यास विश्वविद्यालय, जोधपुर को समस्त राजस्थान में परीक्षा संबंधी एवं अन्य कार्यो हेतु विभिन्न प्रकार के वाहन वार्षिक दर अनुबन्ध से किराये पर लेने हेतु।

अल्पकालीन ई-निविदा सूचना संख्या-01/2016-16	
निविदा शुल्क : रूपये 1000/- बैंक ड्राफ्ट	
ई-टेन्डरिंग प्रक्रिया शुल्क: रूपये 500/- बैंक ड्राफ्ट	
निविदा प्रस्तुत करने की अंतिम तिथि : 02.03.2016	
समय : 6:00 PM	
निविदा खोलने की तिथि: 03.03.2016	
निविदा कार्य की अवधि: 1 वर्ष	
कार्य की अनुमानित लागत: रूपये 40 लाख	
फर्म का नाम व पता	
निविदाकर्ता का दूरभाष	
मोबाईल नम्बर	
निविदाकर्ता का आयकर पैन नम्बर	
Service Tax/RST/VAT/TIN NO.	
बयाना राशि रूपये 80,000/-	ड्राफ्ट संख्या..... दिनांक.....
बैंक का नाम	

1. समस्त संलग्न शर्तों का पालन करने के लिए सहमति प्रदान करते हैं।

निविदादाता के हस्ताक्षर

मय रबड मोहर

INTRODUCTION

1.	The number of the Invitation to Bid is	: NIB No JNVU/EXAM/2016/3186 dated 16.02.2016 Rate contact for hiring of Taxi cars/Mini Bus/Vehicles open Competitive Bid/2016-17
2.	The Procuring Entity is	: Jai Narain Vyas University, Jodhpur
3	Estimated cost of work	: Rs. 40.00 lacs
4.	(i) The price of the Bidding Document	: Rs. 1000/- by way of Demand Draft/Banker's Cheque in the name of 'Registrar, Jai Narain Vyas University, Jodhpur' payable at Jodhpur
	(ii) e - tender Processing Fees	: Rs. 500/- by way of Demand Draft/Banker's Cheque in the name of ' <i>Managing Director RISL, Jaipur</i> ' payable at Jaipur
5	For clarification purposes only, the Procuring Entity's address is	: Registrar, Jai Narain Vyas University, Jodhpur - 342011 Tel. 0291-2430532 Fax :0291-2637704 email ID : examjnvu@gmail.com
6	The Pre-Bid conference	NO
7	The language of the Bid is	: English & Hindi
8.	The bidder shall submit with its Bid	: Mentioned at Technical Bid Check list
9	The Bid validity period shall be	: 90 days from the date of online submission of Bids
10	Bid Security (EMD)	: (a) Bid Security/Bid Security Declaration shall be required (b) The amount of Bid Security shall be 2% of offered value (Demand Draft/ Banker's Cheque in the name of 'Registrar, Jai Narain Vyas University, Jodhpur' payable at Jodhpur, reached upto 03.03.2016 pm on 12:30 PM
11	Authorization	Power of Attorney/ Board Resolution Letter of Authorization written on the Letter Head by the Bidder.
12	Downloading of Bids (Start Date & Time)	6:00 PM on 17.02.2016 on Rajasthan Government's portal www.eproc.rajasthan.gov.in (Electronic submission of Bid is mandatory)
13	Submission of Technical Bids	: Upto 17.02.2016 (6:00 PM) to 02.03.2016 (6:00 PM) on Rajasthan

		Government's portal www.eproc.rajasthan.gov.in
14	Opening of Technical Bids	: At 1:00 PM on 03.03.2016 on Rajasthan Government's portal www.eproc.rajasthan.gov.in (Jai Narain Vyas University, Jodhpur-342011)

15. 50% of tendered quantity may be increased at the time of award.

16. Quantity can be divided among more than one Bidders.

17. The period within which the contract agreement is to be executed and performance Security is to be submitted is 07 days from the date of issue of Letter of acceptance

18. (a) The Designation and Address of

First Appellate Authority

-- Vice-Chancellor, JNVU, JODHPUR

(b) The Designation and Address of

Second Appellate Authority

-- To be intimated separately

I/ We (Name of the person) in the capacity of (Designation) as

bidder have read the introduction, NIB and all the conditions of Bid annexed hereto carefully and agree to abide by all the conditions and have digitally signed and serially numbered all the pages in token of acceptance thereof, details of the bidding firm/company are as below :

Name of Firm/Company : _____

Office Address (with pin code) : _____

Workshop of Address (with pin code) : _____

Telephone Nos. : _____

Office : _____

Residence : _____

Workshop : _____

Fax (with STD code) : _____

E- mail ID : _____

Mobile : _____

Statutory Details

Sales Tax /VAT Number : _____

Income Tax PAN/TIN No. : _____

Service Tax No. : _____

Bid Security DD/BC No. & Amount : _____

Name of Banker & RTGS No. : _____

Signature

Name of Signatory (IN BLOCK LETTERS)

Designation

Date: _____

Place : _____

(Attach sheets where-ever necessary and strike out whichever is not applicable)

Jai Narain Vyas University, Jodhpur

(Examination Section)

Residency Road, Jodhpur-342011 (Rajasthan)

1. निविदादाता द्वारा निम्नलिखित राशि जय नारायण व्यास विश्वविद्यालय, जोधपुर में नियमानुसार दिनांक 03.03.2016 अपरान्ह 12:30 बजे तक जमा करानी होगी:-

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1	निविदा शुल्क	1000/-	बैंकर्स चैक/डिमाण्ड ड्राफ्ट	Registrar, Jai Narain Vyas University, Jodhpur
2	बयाना राशि (Earnest Money)	2% of offered Value	बैंकर्स चैक/डिमाण्ड ड्राफ्ट	Registrar, Jai Narain Vyas University, Jodhpur
3	ई-टेन्डरिंग प्रक्रिया शुल्क	500 /-	बैंकर्स चैक/डिमाण्ड ड्राफ्ट	Managing Director, RISL, Jaipur

2. निविदा में सभी संशोधन निविदा जारी करने के उपरान्त eproc.rajasthan.gov.in वेबसाइट पर ही जारी किये जावेंगे। निविदादाताओं द्वारा वेब (ई-मेल) पर संशोधनों/स्पष्टीकरण को प्राप्त नहीं करने के संबंध में किसी भी दावे को स्वीकार नहीं किया जावेगा।
- 3- b&VŸMfj& ds fy; s fufonk nkrk grq funŸ k
- अ. निविदाओं में भाग लेने वाले निविदादाताओं को इन्टरनेट वेब साइट eproc.rajasthan.gov.in पर रजिस्टर करवाना होगा। ऑन लाइन निविदा में भाग लेने के लिए डिजिटल सिग्नेचर सर्टिफिकेट (DSC, Type-II), इन्फोरमेशन टेक्नोलॉजी एक्ट- 2000 के तहत प्राप्त करना होगा जो इलेक्ट्रॉनिक निविदा में साइन करने हेतु काम आयेगा। निविदा दाता उपरोक्त डिजिटल सिग्नेचर सर्टिफिकेट, सी.सी.ए. (CCA) द्वारा स्वीकृत एजेन्सी से प्राप्त कर सकते हैं। जिन निविदा दाताओं के पास E-Procurement Portal के लिए पूर्व में वैध डिजिटल सिग्नेचर सर्टिफिकेट है, उन्हें नया डिजिटल सिग्नेचर सर्टिफिकेट लेने की आवश्यकता नहीं है।
- ब. निविदा दाताओं को निविदा प्रपत्र इलेक्ट्रॉनिक फॉर्मेट में उपरोक्त वेबसाइट पर डिजिटल साइन के साथ प्रस्तुत करना होगा।
- स. इलेक्ट्रॉनिक निविदा प्रपत्रों को जमा कराने से पूर्व निविदादाता यह सुनिश्चित कर लेवे कि निविदा प्रपत्रों से संबंधित सभी आवश्यक दस्तावेजों की स्केन कॉपी निविदा प्रपत्रों के साथ अटैच कर दी गयी है।
- द. कोई भी टेण्डर इलेक्ट्रॉनिक फॉर्मेट में जमा कराने में किसी कारण से विलम्ब हो जाता है तो उसकी जिम्मेदारी जय नारायण व्यास विश्वविद्यालय, जोधपुर की नहीं होगी।
- य. टेण्डर के प्रपत्रों में आवश्यक सभी सूचियों को संपूर्ण रूप से भरकर ऑन लाईन दर्ज करें।
- र. ऑन लाईन निविदा भरते समय संबंधित निर्देशों का पालन नहीं करने के परिणामस्वरूप निविदा प्रक्रिया में उत्पन्न किसी भी प्रकार की बाधा के लिए जय नारायण व्यास विश्वविद्यालय, जोधपुर की जिम्मेदारी नहीं होगी।

ANNEXURE- IV
CHECK-LIST

SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER

Sl. No	Description of requirement	Yes / No	Enclosed See Page No.
1	The firm is registered with Regional Transport Authority	Yes / No	
2	Copies of Balance Sheet and Income Tax Return for last 3 years duly certified by CA	Yes / No	
3	R.C.Book	Yes / No	
4	Road Tax Clearance Certificate	Yes / No	
5	Copy of Registration Certificate/Allotment Letter of PAN from Income Tax Dept.	Yes / No	
6	Copy of Registration Certificate /Allotment Letter of Service Tax Document relating Service Tax Number	Yes / No	
7	Certificate of the Valid Insurance Policy	Yes / No	
8	Valid driving Licence for the category of the vehicle quoted	Yes / No	
9	Valid Pollution Certificate (PUC)	Yes / No	
10	Partnership deed, if applicable	Yes / No	
11	Details of other organization where such contracts are undertaken (attach supportive documents)	Yes / No	
12	DD of Rs. 80,000/- as EMD to be kept in separate envelope	Yes / No	
13	Commercial Bid proforma completed and sealed in separate envelope	Yes / No	
14	List of Arbitration cases (if applicable)	Yes / No	
15	Acceptance of Terms and Conditions attached. Each page of terms and conditions to be duly signed as token of acceptance and submitted as part of tender document .	Yes / No	

Declaration by the Tenderer:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Encl: 1. DD/Pay Order No.....

2. Terms and Conditions (each page must be signed and sealed)

3. Commercial Bid.

(Signature of Tenderer with seal)

Name :

Seal :

Office Address :

Place:

Date:

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ANNEXURE -I

GENERAL TERMS AND CONDITIONS

Sub :- Notice Inviting Tender for “Hiring of Taxi Cars /Mini Buses, Vehicles etc” for one year

1. **Parties:-** The parties to the Contract are the contractor (the tenderer to whom the work has been awarded) and the Registrar, Jai Narain Vyas University, Jodhpur-.
2. **Addresses:** For all purpose of the contract including arbitration thereunder, the address of the contractor mentioned in the tender shall be final unless the contractor notifies a change of address and contact number(s) by a separate letter sent by registered post with acknowledgement due to the Jai Narain Vyas University, Jodhpur. The contractor shall be solely responsible for the consequences of any omission or error to notify change of address and contact number(s) in the aforesaid manner.
3. **Earnest Money:** Earnest Money of Rs. 80,000.00 (Rupees Eighty Thousand only) in the form of Banker Cheque / Demand Draft of any Nationalised Bank payable at Jodhpur must be deposited by bidders before the time of opening of technical bid. The validity of the Banker Cheque / Demand Draft needs to be up to 6 (six) months starting from submission date of technical bid. The Banker Cheque / Demand Draft shall be in favour of Registrar, Jai Narain Vyas University, Jodhpur. The Earnest Money Deposit of the successful firm shall be refunded after receipt of Security Deposit.
 - (a) No request for transfer of any previous deposit of earnest money or security deposit or adjustment against any pending bill held by the Jai Narain Vyas University in respect of any previous work will be entertained.
 - (b) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid banker cheque / demand draft will be forfeited by the University.
 - (c) The tenders without Earnest Money will not be accepted.

(d) No claim shall lie against the Jai Narain Vyas University in respect of erosion in the value or interest on the amount of earnest money deposit or security deposits.

4. **Preparation and submission of Tenders:**

The tender should be submitted in two parts namely, **Technical Bid** (in form given in Annexure-III) and **Commercial Bid** (in form given in Annexure-IV) and each should be submitted electronically.

5. **Signing of Tender:** individual signing the tender or other documents connected with contract must specify whether he signs as:-

(a) A "sole proprietor" of the concern or constituted attorney of such sole proprietor.

(b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.

(1) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn of affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.

(2) In the case of partnership firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any parties the tender and all other related documents must be signed by all partners of the firm.

(3) A person signing the tender form or any documents forming part of the tender on behalf of another person should have an authority to bid such other person and if, on enquiry it appears that the persons so signing had no authority to do so, this office may, without prejudice cancel the contract and hold the signatory liable for All costs, consequences and damages under the civil and criminal remedies available.

(4) The tenderer should sign and affix his/her firm's stamp at each page of the tender and all its Annexures as the acceptance of the offer by the tenderer will be deemed as a contract and no separate formal contract will be drawn. **NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS TENDER DOCUMENT.**

(c) Directors or principal officer duly authorized by the Board or Directors of the Company, if it is a Company.

6. **Technical Bid:** The Technical bid should be submitted electronically in form given in with the scanned copy of the Bankers Cheque/ Demand Draft of Rs. 80,000.00 for EMD, Bankers Cheque/Demand Draft Rs. 1000/- for tender document fees in favour of Registrar, Jai Narain Vyas University, Jodhpur and the Bankers Cheque/ Demand Draft of Rs. 500/- for processing fees in favour of MD, RISL, Jaipur.

Annexure-III along with the scanned copy of the Bankers Cheque/ Demand Draft of Rs. 80,000.00 for EMD, Bankers Cheque/Demand Draft Rs. 1000/- for tender document fees in favour of Registrar, Jai Narain Vyas University, Jodhpur and the Bankers Cheque/ Demand Draft of Rs. 500/- for processing fees in favour of MD, RISL, Jaipur. alongwith registration particulars, copy of PAN Number issued in favour of the firm, full details of the number of Car/Taxis registered in the name of the tenderers or his firm and other information sought for in the Annexure-II.

7. **Commercial Bid:** The Financial Bid should also be submitted electronically in the BOQ given in the .XLS format, which is attached separately in Commercial Part B of E-Tender. Hard copy is not accepted in any circumstance. The Commercial Bids of those tenderers who are found technically qualified compliant, will be opened electronically on a specified date and time to be intimated to the respective qualified tenderer.

(a) Terms of payment as stated in the Tender Document shall be final.

(b) At the time of payment of bills, the taxes liable to be deducted, if any, shall be deducted at source as per Government rules and guidelines as may be prevailing at the time of payment.

8. **Validity of the Bids:**

90 days from the date of online submission of Bids

9. **Opening of Tender:**

The tenderer is at liberty either himself or authorize, not more than one representative to be present at the opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.

10. **Criterion for Evaluation of Tender:** The Technical Bids will be opened by a committee authorized by the competent authority at in the presence of such tenderers who may wish to be present.

The Commercial Bids of only those tenderers (to be informed after technical evaluation) will be opened in the presence of those technically qualified tenderers whose Technical Bids are accepted and who wish to be present

11. The contract shall commence from the day of agreement. To begin with, the contract will be for 01 year initially extendable upto six months more if performance/service is found satisfactory on review after 01 year. The contract so awarded can be terminated by Jai Narain Vyas University at any time without any notice or conveying any reason thereof.
12. Log book to be maintained with the driver of the provided vehicle may be got signed by the user and proper entry with respect to place visited, time , kilometers etc. be made indicating name and designation of the officer who have utilized the vehicle.
13. **Right of Acceptance:** The Jai Narain Vyas University reserve all rights to reject any tender including of those tenderers who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of the Competent Authority of the Jai Narain Vyas University in this regard shall be final and binding.
 - (a) Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotations.
 - (b) **Communication of Acceptance:** Successful Tenderer will be informed as early as possible of the acceptance of their tender.
14. **Security Deposit:** The successful tenderer shall furnish performance security deposit of 5% of Tender cost in manner of FDR/Bankers Cheque / Demand Draft in favour of Registrar, Jai Narain Vyas University within 07 days from the date of acceptance of the tender. The Earnest Money Deposit of the successful firm shall be refunded without interest after receipt of Security Deposit.
 - (a) The Banker Cheque / Demand Draft can be forfeited by order of the competent authority of the Jai Narain Vyas University in the event of any breach or negligence or non-observance of any terms/condition of contract or for unsatisfactory performance or for non-acceptance of the work order. On expiry of the contract, such portion of the said Banker Cheque / Demand Draft as may be considered by the Jai Narain Vyas University sufficient to cover any incorrect or excess payments made on the bills to the firm, shall be retained until the final audit report on the account of firm's bill has been received and examined.

- (b) On the acceptance of the Bid the Bidders or their authorized representative shall have to execute an agreement on non-judicial stamp of Rs. 1000/-

15. Penalty:

(a) In case of breach of any conditions of the contract and for all type of losses caused including excess cost due to hiring of Taxi Cars /Mini Buses, Vehicles etc from the market in the event of Contractor failing to provide requisitioned number of taxis /cars or not providing Taxis, the office shall make deductions at double the rate of hiring rate on prorata basis from the bills preferred by the Contractor or that may become due to the Contractor under this or any other contract or from the security deposit or may be demanded from him to be paid within seven days to the credit of the Jai Narain Vyas University.

(b) The powers of the Competent authority of the Jai Narain Vyas University under this condition shall in no way affect or prejudice the powers in certain events to terminate the contract vested in him as herein provided or forfeiture of security deposit mentioned under clause 13 above.

16. Disclaimer: The near relatives of employees of the Jai Narain Vyas University are prohibited from participation in this tender. The near relatives for this purpose are defined as:

(a) Members of a Hindu Undivided Family.

(b) Their husband or wife.

(c) The one is related to the other in the manner as father, mother, son(s), son's wife (daughter-in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, sister(s) and sister's husband (brother-in-law).

17. Breach of Terms and Conditions:

In case of breach of any of terms and conditions mentioned above, the Competent Authority will have the right to cancel the work order without assigning any reason thereof, and nothing will be payable by the Jai Narain Vyas University in that event and the Security Deposit in the form of Bankers Cheque / Demand Draft shall be encashed.

18. Sub-letting of Work: The firm shall not assign or sublet the work or any part of it to any other person or party.

19. The tender is not transferable.

20. **Terms of payment:**

- (a) No payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of work.
- (b) The contractor shall submit the bill at each stage/in the first week of following month in respect of previous month for sanction of the amount of bill and passing the bill for payment.
- (c) All payments shall be made by cheque only after deducting appropriate taxes as declared by Government from time to time.
- (d) Jai Narain Vyas University shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties imposed by the Jai Narain Vyas University, if any.
- (e) The term 'payment' mentioned in this para includes all types of payment due to the contractor arising on account of this contract excluding Earnest Money and Security Deposit governed by the separate clauses of the contract.
- (f) Wherever applicable all payments will be made as per schedule of payments.
- (g) No advance for fuel and/ or repairs shall be payable by Jai Narain Vyas University

21. **Taxes and Duties :-**

- (a) All taxes (Road Tax, Service Tax, Toll Tax and other taxes if any) shall be born by the Bidders

22. **Secrecy:** - The firm/Driver shall not disclose the arrive/departure timings of the vehicles and the nature of material to be transported to unconcerned person or agency.

23. **Log Books:-** The firm/Driver shall get necessary entries made in the log book at the time of departure, college to college, destination to the destination and coming back he shall get the record of the destination covered, signed by the University officials for the purpose.

No passengers other than the officials deputed by the University shall be permitted to travel in the hired vehicles.

24. **Correctness of Milometer:-** The firm shall ensure that the milometer which indicates

the distance covered in kilometers is working properly and that gives the correct reading. In case of major variation, payment shall be made on the basis of mileage as determined according to the roadmap published by PWD/Roadways.

25. **Arbitration:** If any difference arises concerning this Agreement, its interpretation on the payment to be made thereunder, the same shall be settled by mutual consultations and negotiations. If attempts for conciliation do not yield any results within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an arbitral tribunal containing a Sole Arbitrator to be appointed by the Vice-Chancellor, Jai Narain Vyas University. The arbitration proceedings shall take place in Jai Narain Vyas University. The provisions of Arbitration and Conciliation Act, 1996 and the rules framed thereunder and in force shall be applicable to such proceedings.

ANNEXURE-II

PARAMETERS AND TECHNICAL SPECIFICATION FOR EXECUTING THE WORK

Sub: - Notice Inviting Tender for “Hiring of Taxi Cars/Mini Buses, Vehicles etc” for one year.

PART - I

PARAMETER AND TECHNICAL SPECIFICATIONS FOR EXECUTING THE WORK

1. The list of Taxi Cars/Mini Buses or Vehicles etc along with photocopies of registration book should be attached with the tender.
2.
 - (i) The firm should be registered and should furnish a copy of registration certificate in support thereof.
 - (ii) The firm should have minimum three years of experience of working satisfactorily services. Certificates from existing/past employers should be enclosed, in this regard.
 - (iii) Income Tax payment certificates for the last 3 years should also be provided by the firm.
 - (iv) The firm should have a turnover of at least 40 Lacs annual during last 3 financial years.
3.
 - (i) Taxi Cars/Mini Buses or Vehicles etc to be provided by the Contractor should be in perfectly sound working condition and suitable for use by Senior Officers.
 - (ii) Taxi Cars/Mini Buses or Vehicles etc supplied should not be more than 05 (Five) years old. The firm should specify the numbers of such vehicles enclosing copies of their RC.
 - (iii) The firms should have adequate number of vehicles. At least ten registered vehicles in the name of firm or in the name of Proprietor or both as per requirement of the University, for which he will have to produce documentary proof of registration. In case, the Vehicle arrives in the University after mid night but before 6.00 AM than halting Charges will be payable. Similarly, if a Vehicles is called before 6.00 AM to University then also halting Charges shall be payable by the University.

4. Only such Taxi Operators may submit bid whose Vehicles have been duly authorized by the concerned RTO for use as public transport and who have telephone connections available at their Premises/Garage/Stand from where such taxis are to be operated and can be requisitioned by the Jai Narain Vyas University, Jodhpur.
5.
 - (i) The firm should ensure that the drivers employed hold valid driving license, are well behaved, reasonably educated, having communication skill in local & Hindi/English, conversant with traffic rules/regulations and city roads/routes as well as security instructions.
 - (ii) Each driver employed by the firm must have a cell-phone duly activated.
 - (iii) Each driver should wear uniform while on duty in this office.
 - (iv) The Drivers shall observe the time schedule given to them for delivery of material at the examination centers.
 - (v) No mileage will be allowed for lunch/ tea of the driver. Driver should carry his lunch.
 - (vi) Only drivers having sufficient experience of driving in Jodhpur/Rajasthan and surrounding Districts of Jodhpur. should be deployed to the Jai Narain Vyas University. The firm should inform in advance the biodata of all drivers that could be deployed for University on duty.
 - (vii) The firm should have an adequate number of telephones for contact round the clock and these may be conveyed to this office.
 - (viii) The time and distance in respect of hired Vehicles will commence and terminate at the Jai Narain Vyas University.
 - (ix) While the Jai Narain Vyas University, Jodhpur has a regular requirement for hiring Vehicles, it shall have the right not to utilize the services at all at any time for any period without giving any notice. The office will also reserve the right to hire Vehicles from any other provider of such services even during the period of contract. Revision of rates will not be entertained during the period of contract.
 - (x) The firm should have a provision to take the bookings 24 x 7.
6. The firm shall provide Vehicles which are so duly authorized to run/operate as Vehicles by the transport department or police deptt. or regulating agencies. Requirement of all licensing in this regard, whatsoever, would be the responsibilities of the firm. Vehicles to be provided by the firm shall use only legally authorized fuel in running the taxis.
7. Rates once finalized will be valid for a period of one year. Upward change in rates will not be considered due to any hike in petrol/diesel/CNG prices or taxes.

ANNEXURE – III
TENDER FORM-1 TECHNICAL INFORMATION AND UNDERTAKING

(See Clause 6 of Annexure-I of this Tender Document) Sub:- Notice inviting Tender For “Hiring Taxi Cars/Mini buses, Vehicles etc” for one year.

1	Name of the Tenderer/Concern:	
2	Office Address (with Tel. & Mob No.)	
3	Address and Tel. No. of Garage:	
4	Service Tax Registration No. alongwith proof thereof	
5	Sales Tax/VAT Registration Certificate No. along with proof thereof PAN/TIN No. of the firm	
6	Working experience of the firm (in years):	
7	Nature of the concern: (i.e. Sole Proprietor or Partnership firm or a Company or a Government Department or a Public Sector Organization) - Copy of Registration Certificate be furnished.	
8	Whether assessed to I-Tax : (furnish copy of last three years return along with Income-tax Clearance Certificate)	
9	Nos., Age in Years & Models, Make of the vehicles owned by the firm:	
10	Nos. of drivers, qualification and communication capability in local & Hindi/ English languages by the driver(s) along with their working (driving) experience (in yrs):	
11	Availability of Cell phone & Address of the driver(s):	
12	Remarks (if any):	

Date:
Station:

Sign. -----
Name -----
Seal -----

ANNEXURE- IV

TENDER FORM-2 COMMERICAL
INFORMATION (See Clause 7 of
Annex-I of this Tender Document)

Sub: Notice Inviting Tender for “Hiring Private Taxi Cars/Mini Buses or Vehicles etc” for one year.

okgu fdjk; s i j mi yC/k djkus dh gekjs njs fuEukuq kj g%

	okgu dk uke	ukWu , -l h- %nj : lk; s Afr fd-eh-½	, -l h- %nj : lk; s Afr fd-eh-½		
		स्थानीय कार्य हेतु (जोधपुर शहर)	बाहरी कार्य हेतु (समस्त राजस्थान)	स्थानीय कार्य हेतु (जोधपुर शहर)	बाहरी कार्य हेतु (समस्त राजस्थान)
अ)	1. मिनी बस (25 सीटर)	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	---	---
	2. टाटा 407	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	---	---
	3. टेम्पो ट्रेवलर	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	---	---
ब)	1. तूफान	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	---	---
	2. टाटा इण्डिका	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....
	3. टाटा इण्डिगो	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....
	4. डिजायर	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....
	5. इटियोस	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....
	6. टवेरा	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....
	7. इनोवा	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....
	8. पिकअप	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	रुपये..... (अ) प्रति किमी..... (ब) प्रति दिन.....	---	---

निविदादाता के हस्ताक्षर

Continue

	वाहन का नाम	समय	नॉन ए.सी. (दर रूपये प्रति कि. मी.)	ए.सी. (दर रूपये प्रति कि. मी.)	अन्य विवरण
स्थानीय (प्रतिदिन की 04, 08 व 13 घंटे की दरें)	1. टवेरा	13 घंटों के लिए.....			
		..			
		8 घंटों के लिए.....			
	2. इनोवा	4 घंटों के लिए.....			
		13 घंटों के लिए.....			
		..			
		8 घंटों के लिए.....			
		4 घंटों के लिए.....			

*** Please quote the schedule of Rates given in the Price Bid i.e. BOQ, which is attached in the Commercial part of E-Tender**

*** This Annexure IV is only for reference.**

उपरोक्त नियम व शर्तों को भली भांति पढकर दरें अंकित की गई है तथा निविदा की नियम व शर्तों की पालना हेतु बाध्य रहूँगा/रहेंगे।

दिनांक.....2016

निविदादाता के हस्ताक्षर
निविदादाता का नाम व पूरा पता

.....
.....
.....

टेलीफोन नंबर घर.....कार्यालय.....
मोबाईल.....

Non-Judicial Stamp of Rs. 1000/-

AGREEMENT

This Agreement is made at ----- on this ----- day of -----between Registrar....., hereinafter called the party of the 1st part and M/s hereinafter called the party of the 2nd part;

Where the party of the 2nd part has agreed to render the services of hiring of Vehicles etc to the party of the 1st part for a period of one year w.e.f. on the terms and conditions mutually agreed upon as under:

1. The vehicles supplied by the firm on hiring basis to this office, shall not be in any case, 5 years old, failing which a penalty of 10% of the monthly bill shall be deducted.
2. (i) Vehicles to be provided by the firm shall be in perfectly sound working condition and suitable for use by Senior Officers.
The firms should have at least 3 Mini Buses or equivalent and 2 Cars or equivalent. A back up of minimum of 3 Mini Buses or equivalent and 2 Cars or equivalent shall also be ensured by the firm.
(ii) Firms shall have sufficient number of drivers having experience of driving in Mumbai / Maharashtra and surrounding states.
3. All the legal formalities such as registration with RTO, insurance formalities etc. shall be completed in all respect of all the vehicles provided to this office by the firm.
4. (i) The firm should ensure that the drivers employed hold valid driving license, are well behaved, reasonably educated, conversant with traffic rules/regulations and city roads/routes as well as security instruction.
(ii) Each driver employed by the firm must have a cell-phone duly activated.
(iii) Each driver shall wear uniform while on duty in this office, failing which a penalty shall be imposed at the discretion of the competent authority of this office.
(iv) No mileage will be allowed for lunch/tea of driver. Driver should carry his lunch.
(v) Only drivers having sufficient experience of driving in Mumbai / Maharashtra and surrounding states shall be deployed to the office of the Bureau of Indian Standards. The firm should inform in advance the bio-data of all drivers that could be deployed for office of the BIS duty.

- (vi) The firm shall have an adequate number of telephones for contact round the clock and these may be conveyed to this office.
 - (vii) The time and distance in respect of hired Vehicles will commence and terminate from JNVU.
 - (viii) While the Jai Narain Vyas University has a regular requirement for hiring taxis, it shall have the right not to utilize the services at all at any time for any period without giving any notice. The office will also reserve the right to hire Vehicles from any other provider of such services even during the period of contract. Revision of rates will not be entertained during the period of contract.
 - (ix) The firm shall be experienced in providing fleets for events, delegation's meetings and conferences etc.
 - (x) The firm should have a provision to take bookings 24 X 7.
 - (xi) The firm shall ensure that each of the drivers carries a Driver's Log Book. The Log Book is filled by the driver daily, on a regular basis, giving details of each of the place visited, starting from the originating place. The firm or the driver should ensure that the Log Book is countersigned by the competent authority of this office on a daily basis failing which the firm shall have no rights, whatsoever to claim the charges/rent for the respective day (s).
5. The firm shall provide Vehicles which are so duly authorized to run/operate as Vehicles by the transport department or police deptt. or regulating agencies. Requirement of all licensing in this regard, whatsoever, would be the responsibilities of the firm. Vehicles to be provided by the firm shall use only legally authorized fuel in running the taxis.
6. Rates once finalized will be fixed at least for a period of one year. Upward change in rates will not be considered due to any hike in petrol/diesel/CNG prices or taxes.
7. **Security Deposit:** The firm shall furnish FDR/Bankers Cheque/ Demand Draft of 5% of estimated cost/Tendered cost in favour of Registrar, Jai Narain Vyas University, Jodhpur towards Security Deposit, within 07 days of the date of acceptance of tender.
- (a) The FDR/Bankers Cheque / Demand Draft can be forfeited by order of the JNVU in the event of any breach or negligence or non-observance of any terms/conditions of contract or for unsatisfactory performance or for non-acceptance of the work order. On expiry of the contract, such portion of the said FDR/Bankers Cheque / Demand Draft as may be considered by the JNVU to cover any incorrect or excess payments made on the bill to the bills to the firm, shall be retained until the final audit report on the account of firm's bill has been received and examined.

8. **Penalty:**

8.1 In case of breach of any conditions of the contract and for all types of losses caused including excess cost due to hiring of Vehicles from the Market in the event of Contractor failing to provide requisitioned number of taxis. Or not providing Vehicles, the office shall make deductions at double the rate of hiring rate on prorata basis from the bills preferred by the Contractor or that may become due to the contractor under this or any other contract or from the Security Deposit or may be demanded from him to be paid within seven days to the credit of the JNVU.

(b) The powers of the JNVU, Jodhpur under this condition shall in no way affect or prejudice the powers to terminate the contract as herein provided, nor affect forfeiture of deposit mentioned under Clause 13 above.

9. **Breach of Terms and Conditions:**

In case of breach of any of terms and conditions mentioned above, the Competent Authority will have the right to cancel the work order without assigning any reason thereof, and nothing will be payable by this Department in that event and the Security Deposit in the form of FDR/Bankers Cheque / Demand Draft shall be encashed.

10. Sub-letting of Work : the firm shall not assign or sublet the work or any part of work to any other person or party.

11. **Terms of Payment:**

- (a) No payment shall be made in advance nor any loan from any Bank or Financial Institution recommended on the basis of the order of award of work.
- (b) The firm shall submit the bill at each stage/in the first week of following month in respect of previous month for sanction of the amount of bill and passing the bill for payment.
- (c) All payment shall be made by cheque only.
- (d) Jai Narain Vyas University shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties mentioned in preceding para.
- (e) The term 'payment' mentioned in the para includes all types of payment due to the contractor arising on account of this contract excluding Earnest Money and Security Deposit governed by the separate clauses of the contract.

12. Arbitration: If any difference arises concerning this Agreement, its interpretation on the payment to be made there under, the same shall be settled by mutual consultations and negotiations. If attempts at conciliation do not yield any results within a period of 30 days,

either party may request the other for submission of the dispute for decision by; an arbitral tribunal containing a sole Arbitrator to be appointed by Vice-Chancellor, Jai Narain Vyas University, Jodhpur. The arbitration proceedings shall take place in Jai Narain Vyas University, Jodhpur. The provisions of Arbitration and Conciliation Act, 1996 and the rules framed thereunder and in force shall be applicable to such proceedings.

In witness whereof we the parties to this deed have put our hands and signatures to these present on the day and year first mentioned in token of execution of this deed.

For Jai Narain Vyas University

(1st Party)

.....

(2nd Party)

(M/s.....)

Witnesses:

1.

2

